

**JANUARY 3, 2017  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
JANUARY 3, 2017**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

A moment of silence observed to commemorate the passing of McLeod County Sheriff's Office Manager Rhonda Zajicek.

Recognition of Sheldon Nies' retirement and presentation of a plaque in appreciation for his twenty-two years of service as a McLeod County Commissioner from January 3, 1995 through January 3, 2017.

**2 9:02 CONSIDERATION OF AGENDA ITEMS \***

**3 9:04 CONSENT AGENDA \***

- A. December 20, 2016 Meeting Minutes and Synopsis.
- B. December 27, 2016 Meeting Minutes and Synopsis.

**ADJOURN**

The 2016 County Board will adjourn sine die.

**4 9:06 ELECTION OF BOARD CHAIR \***

County Administrator Pat Melvin will request nominations for the 2017 Board Chair.

**5 9:08 ELECTION OF VICE CHAIR \***

The Board Chair will request nominations for the 2017 Vice Chair.

**OATH OF OFFICE**

Sue Schulz, McLeod County Assessor takes the Oath of Office, administered by Cindy Schultz Ford, McLeod County Auditor-Treasurer

*"I, Sue Schulz swear and affirm that I will support the constitution of the United States and of the State of Minnesota that I will be diligent, faithful, and impartial in the performance of the duties of the office and trust that I now assume as County Assessor for the County of McLeod. So help me God."*

**6 9:10 CONSIDERATION OF AGENDA ITEMS \***

**7 9:12 CONSENT AGENDA \***

- A. December 23, 2016 Auditor's Warrants.
- B. Approve Employee Dishonesty and Faithful Performance of Duty Coverage bonds for officers and employees.
- C. Adopt Resolution 17-RB01-01 designating the McLeod County website as the official publication for transportation projects.
- D. Approve annual renewal of contract for the McLeod County Public Health Hispanic Outreach Worker Contract (Carmen Patino), January 1, 2017-December 31, 2017.

**8 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST \***

**9 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS \***

**10 9:15 SHERIFF'S DEPARTMENT - Emergency Services Director Kevin Mathews**

- A. Consider the annual service for the CodeRED mass notification system (Ormond Beach, FL). The base package cost is \$14,175.00, the CodeRED Weather Warning will cost \$5,815.00, and the IPAWS Submission App will cost \$1,200.00 for a total of \$21,190.00.\*

The Emergency Management budget will cover \$11,195.00 and the 911 Fund will cover the remaining \$9,995.00.

**11 9:20 ATTORNEYS OFFICE – Attorney Mike Junge**

- A. Consider approval to issue a request for proposal (RFP) for privatizing the processing of recyclables.\*

**12 9:30 ESTABLISHMENT OF COMMITTEES**

- A. Consider approval of 2017 committee appointments.\*

**13 10:00 PANNING AND ZONING – Assistant Administrator Marc Telecky**

- A. Consider approval of Hutchinson Joint Planning Sketch Plan application JP-SP1 requested by Preston Fox of a townhouse plat for the purpose of building three (3) condo garages with seven (7) separate units per building. Each unit would share at least one common wall with a neighboring unit. This parcel is described as 2.66 acres - Lot 19 and Part of Lot 18 of Auditor's Plat S ½ in Section 8 of Hassan Valley Township.\*

The Hutchinson Area Joint Planning Board did not make a recommendation at their December 21, regular meeting.

**14 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar

- Commissioner reports of committee meetings attended since December 27, 2016.
  - A. Consider approval to allow Sibley County to be the claims processing agent (in place of MCIT) with Roxy Traxler as the administrator.\*
  - B. Consider approval to purchase a walking floor transfer trailer from Wilkens Industries Inc. (Morris, MN) for a total cost of \$28,297.50.\*
  - C. Consider approval to set the next Solid Waste Advisory Committee (SWAC) meeting on the first Wednesday after the due date of the request for proposals for privatizing the processing of recyclables.\*

## **OTHER**

Open Forum  
Press Relations

## **RECESS**

Next board meeting January 17, 2017 at 9:00 a.m. at the Glencoe City Center.